

**POLICIES AND PROCEDURES
OUACHITA TECHNICAL COLLEGE**

SUBJECT AREA: **Student Services**

POLICY/PROCEDURE: **Student Schedule of Fees**

DATE: **March 1, 1993**

REVISION(s): 01/30/07

NUMBER: **5.80**

All students, as a condition for completing registration, are required to pay, or to make arrangement for payment of all fees and charges assessed at registration.

Student Tuition and Fees

Tuition and fees are assessed to assist in the funding of a student's cost of education. The Board of Trustees establishes each year the fee rate schedule. The current fees authorized by the Board are:

1. **General Fees** - These fees are assessed to all students to assist in supporting the cost of providing a student's education.
 - a. **In-State General Fees** - This general fee is assessed to all students who meet the College requirements.
 - b. **Out-of-State General Fees** - This general fee rate is assessed to all students who do not meet the College requirements for state residency.

(Cross Reference [COPP 3.20](#) and [5.22](#))

In addition, a portion of the In-State and Out-of-State General Fee is designated as:

- c. **Building/Supply Fee** - To cover expenses incurred for repair and rehabilitation of current facilities and to cover debt expenses incurred for the acquisition of fixed assets of the College.
 - d. **Technology Fee** - For acquisition, maintenance, and repair of parking facilities.
2. **Student Activity Fee** - This fee is assessed to support the College Information Technology Resources.

3. **Matriculation Fee** - To cover some fixed expenses associated with registration, assessment, and advisement.
4. **Online Course Fee** - To cover the cost of administration, hardware, software and other services.
4. **International Fee** - To cover the extra cost of handling international students.
5. **Special Lab Fees** - To cover the extra cost of some classes.
6. **Finance Fees** - To cover the extra cost of handling a promissory note to use a finance plan to pay tuition and fees.

Methods of payment are cash, personal checks, money orders, and credit cards (Mastercard, Visa, and Discover).

AUTHENTICATION (Signature):		COPP
<hr style="width: 25%; margin-left: 0;"/> <p style="text-align: center; margin-top: 5px;">President</p>	01/30/07 (DATE)	5.80