

**POLICIES AND PROCEDURES
OUACHITA TECHNICAL COLLEGE**

SUBJECT AREA: Student Services

POLICY/PROCEDURE: Repeating Courses

DATE: March 1, 1993

REVISION(s): 12/19/94

NUMBER: 5.76

A student may repeat courses taken at the College for the purpose of grade point adjustments only by re-enrolling in the same course and subject to the following provisions:

1. Only the grade from the last attempt of the repeated course is calculated into the academic record.
2. A student must notify the Registrar upon completion of a repeated course for appropriate adjustments to the cumulative grade point.
3. Adjustments to cumulative grade points are not made for courses transferred from other colleges or universities.

AUTHENTICATION (Signature):

COPP

President

12/19/94
(Date)

5.76